

CME Funding Policy: Source of Funds

Background:

In 2008 the Cleveland Clinic reorganized into Institutes as the fundamental operating unit across the organization. The Board of Governors has requested policy clarification regarding CME course funding sources as a guide for Institute chairmen.

Policy:

1. It is the responsibility of the Institute chairman or designee to approve planned CME activities, including budgetary approvals.
2. All revenue for CCF accredited CME activities must be deposited in the CME course account overseen by the Center for Continuing Education, in keeping with ACCME guidelines.
3. Department chairmen may use department research and education funds or operating funds to cover CME course losses. Use of operating funds, however, requires Institute chairman sign off/approval.
4. Institute chairmen are responsible for annual oversight of CME course quality including financial performance. CME quality parameters will be incorporated into annual academic performance data for each Institute.
5. Any CME course that has lost >\$10,000 in the prior year must have approval by the Institute chairman prior to submission for repeat course approval by the CHSEC.