

## **cSite Research Project Support Policy**

- **Must be an active cSite staff/fellow participant**
- Proposed project must be RPC approved with financial support (50%) from RPC
- Proposed research project must share the vision and mission of the Center.
- cSite is allocating \$50,000 per year in research support, that's 4 projects per year.
- Research budget is completed in August of each year
- Step 1: Submit your research proposal to Nancy Farrow by October 1st
- Step 2: The research proposal is then reviewed by the cSite committee to determine if it aligns with the mission and vision of the center. If the research topic approved by the cSite committee then move to step 3. If the research topic is not approved by the committee then funding should be explored in staff/fellow's home department.
- Step 3: Complete and submit your RPC Internal Funding Application <http://intranet.ccf.org/clinicalresearch/cidc/rpc.asp>
- Step 4: A copy of a complete RPC application must be submitted to Nancy Farrow.
- Step 5: Once RPC approves the study an Approval Letter must be submitted to Nancy Farrow along with the RPC Matching Funds form (financial support).
- **Deadline December 1<sup>st</sup>.**
- If approved, confirmation letter will be sent to PI in December, stating that cSite will support their research project. Denial letters to be sent in December.
- Project(s) to be presented at the cSite Research meetings.